

SECRET

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Submitted
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D R A F T

PARTICIPATION OF AGENCY EMPLOYEES IN THE ACTIVITIES
OF PROFESSIONAL ORGANIZATIONS: PUBLICATION BY
AGENCY EMPLOYEES OF BOOKS AND ARTICLES

The following are general principles to guide Agency employees, other than members of the Clandestine Services, desiring to join and to participate in the activities of professional organizations or to publish books or articles in learned journals. It is intended that these general principles change the emphasis of past Agency policy in two ways: (1) restraints and inhibitions are to be eased on employee participation in the activities of professional organizations and in the publication of serious books and articles; (2) open identification of those engaging in such activities or publishing as Agency employees is to become the rule rather than the exception. While liberalizing past practices with respect to employee participation in professional organizations and to publication, it is also the intent of these general principles to place greater responsibility on the individuals concerned for maintaining the highest standards of propriety and for maintaining security of classified information.

General Principles

1. Agency employees, excepting members of the Clandestine Services, wishing to do so may participate in the activities of appropriate professional organizations and may publish books and articles.

2. Officers who engage in such activities, read papers before professional organizations, or publish, will, as a general practice, do so under their own name and be openly identified as an Agency employees. If the organization or the publisher, for reasons of policy or convenience, would prefer to hide the officer's affiliation with the Agency, then as a general practice the officer should curtail activities in that organization or seek another publisher. Exceptions may be made to this general practice, but the reasons must be compelling.

3. Papers prepared for presentation before professional organizations, or books and articles written for publication, must be prepared on the officer's own time, must be based upon open source material, must be in good taste, and must clearly meet requirements of propriety. For example, policy advocacy, critiques of US foreign policy, and interpretations of current crisis situations are clearly inappropriate subjects.

4. Responsibility for meeting requirements for security and propriety rests first and foremost upon the individual participating in outside professional activities or writing for publications. This responsibility is shared by the individual's supervisor to the extent that the supervisor's general guidance and approval should be sought and obtained before engaging in outside professional activities or submitting material for publication. Manuscripts continue to be subject to review for security and propriety by the Office of Security and the Assistant to the Director (for Public Relations). Overall supervision and interpretation of these guiding principles is vested in a committee on Outside Professional Activities chaired by _____.

5. Employees who write and publish on matters unrelated to Agency activities--music, ornithology, science fiction, chess, bee culture, and ceramics, for example--should also be guided by the above general principles. However, identification of the author as an Agency employee in these cases should be in accordance with the policy of the publisher and meet reasonable standards of propriety from the point of view of the Agency.

6. Members of the Clandestine Services desiring to participate in the activities of professional organizations or to publish will be guided by separate regulations.

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MEMORANDUM FOR:

Mr Procter
FILE

*This is a memo for
the record on a meeting
which Jack Smith + [redacted]
attended on identification of
Agency employees. Col White
called the meeting to get ideas
for new Agency regulations
on the subject.*

(DATE)

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